

sound.credit tracker



SOUNDWAYS

USER MANUAL
v1.0

MISSION

Soundways' mission for Sound Credit is to secure the legacy of music creators through accurate and discoverable credits.

The Sound Credit Tracker helps participants on a sound recording to be associated with a recording during the process of creation.

At the end of the project, the Sound Credit Publisher provides a streamlined method to review, edit publish credits.

BACKGROUND

Despite decades of committees, conferences and resolutions, the music industry put up with incomplete and inaccurate recording credits. The cost of these failures to reputations, legacies and bank accounts was incalculable.

It's time for a system that makes sense.

Sound Credit is the first system to fully address the complexities of capture, editing, authorization, and publishing — all on a platform that exceeds industry standards.

After the launch of Soundways RIN-M, we conducted feedback sessions with our customers and partners throughout the industry. Sound Credit builds on the Soundways RIN-M concept and traction, providing the ultimate platform for song credits.

Sound Credit Tracker is a software application designed to help music industry professionals associate their information with sound recordings.

Teams of people are often involved in the process of recording music. During the process, individuals and organizations can use the Sound Credit Tracker to associate their details with the recording at hand.

ARTIST SONG/TITLE

PARTICIPANT ROLES (1 of 1) Select Profile

NAME ROLE TYPE Category

ISNI ROLE

ADDRESS 1 PERFORMANCE RIGHTS ORG

ADDRESS 2 DATE OF BIRTH YYYY MM DD

CITY START DATE YYYY MM DD

STATE INSERT TODAY'S DATE

POST CODE / ZIP

COUNTRY

Create New Role Delete Role Save As Profile

ROLE +

ISRC ISWC

ORIGINAL SOURCE FORMAT

FINAL MIX FORMAT

CONTAINS SAMPLES?

SONG +

BWAV EMBED GET CODES LOAD .RIN EXPORT .RIN

sound credit tracker POWERED BY SOUNDWAYS

Sound Credit Tracker is a free cross-platform plug-in and has the basic functionality to check-in to roles and export RIN files.

The plug-in is intended to be loaded in a Digital Audio Workstation (DAW) anywhere that the user finds convenient, including on an aux track, or master bus.

First, the artist and song title are entered. Next, a participant's details are manually entered or a profile is selected to automatically enter a participant's saved information. Other information about the recording is entered as it becomes available.

RIN files are then exported and sent downstream, so that later participants can add their information to the project as it grows.

NOTE: *Sound Credit Tracker does not affect audio in any way. It is made as a plug-in to provide streamlined and easy access inside the DAW.*

QUICK START GUIDE

1. Load Sound Credit Tracker

Install and load Sound Credit Tracker into your DAW session. Be sure to add it to any templates for faster access.

2. Enter Participants During the Process

Add participants in Sound Credit Tracker throughout the process of creation. Create profiles along the way to save time. If one participant has multiple roles, add them as a participant for each role separately.

3. Export/Import RIN Files

If a project is being transferred to another facility or user, export a RIN file and send it downstream so the receiving participant or team can check-in.

4. Get Approvals

The producer can use Sound Credit Publisher to export a PDF of the participants, and send it by email for approvals.

5. Create Liner Notes

The producer can provide the final PDF to the graphic designer for the creation of liner notes.

6. Submit RIN Files

Services such as online distributors and music databases will begin accepting the RIN files. If a service does not accept RIN files, please request them to do so — we must make this an industry-wide requirement.

ARTIST & SONG TITLE

ARTIST	SONG/TITLE
<input type="text"/>	<input type="text"/>

Once the plug-in is loaded, the Artist and Song/Title are entered here.

PARTICIPANT NUMBER

PARTICIPANT ROLES (1 of 1)

NAME	<input type="text"/>	R
ISNI	<input type="text"/>	R

The number of participants and currently selected participant is shown here.

PARTICIPANT ENTRY SECTION

PARTICIPANT ROLES (1 of 1)

NAME	<input type="text"/>	ROLE TYPE	Category
ISNI	<input type="text"/>	ROLE	
ADDRESS 1	<input type="text"/>	PERFORMANCE RIGHTS ORG	
ADDRESS 2	<input type="text"/>	DATE OF BIRTH	YYYY MM DD
CITY	<input type="text"/>	START DATE	YYYY MM DD
STATE	<input type="text"/>	INSERT TODAY'S DATE	
POST CODE / ZIP	<input type="text"/>	Create New Role Delete Role Save As Profile	
COUNTRY		ROLE +	

A participant's information can be entered using the participant entry section.

ROLE CATEGORY AND ROLE TYPE



A screenshot of a web form showing two dropdown menus. The first dropdown is labeled 'ROLE TYPE' and has 'Category' selected. The second dropdown is labeled 'ROLE' and is currently empty. Both dropdowns have a blue downward arrow icon on the right side.

To select a role type, you must first select a Role Category. Sound Credit Tracker makes it easy to select from over 700 roles that are available.

PERFORMANCE RIGHTS ORGANIZATION

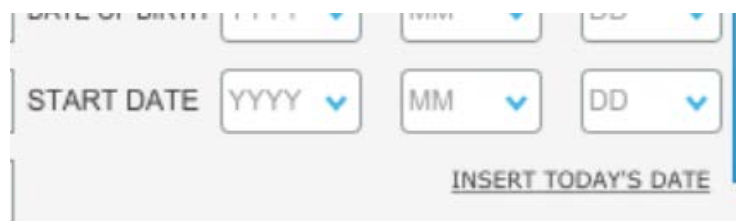


A screenshot of a web form showing three fields. The first field is labeled 'ROLE' and is a dropdown menu. The second field is labeled 'PERFORMANCE RIGHTS ORG' and is a text input field. The third field is labeled 'DATE OF BIRTH' and consists of three dropdown menus for 'YYYY', 'MM', and 'DD'.

Are you a member of a Performance Rights Organization (PRO)? It should be entered here. If you are a member of multiple PROs, enter each of them separated by commas.

NOTE: Be sure to use the proper CISAC society identifier for your PRO such as BMI, ASCAP, etc.

START DATE

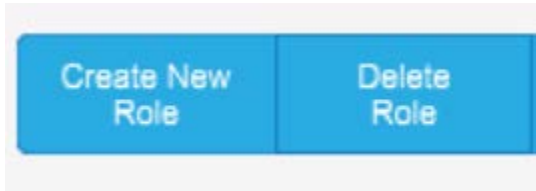


A screenshot of a web form showing a 'START DATE' section. It includes three dropdown menus for 'YYYY', 'MM', and 'DD'. Below these dropdowns is a button labeled 'INSERT TODAY'S DATE'.

A creation date is selected for the date that the credit is being entered. You can also simply hit Insert Today's Date to automatically set this to the current system date.

NOTE: Dates are not saved in profiles! You must enter them for each party.

CREATE & DELETE PARTICIPANTS



Add a new blank participant by clicking Add New Participant.

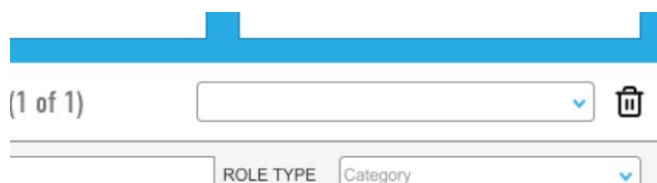
Delete the currently selected participant by clicking Delete Participant.

CREATE A PROFILE



Click Save As Profile to save the current participant information into a profile.

LOAD PROFILE & DELETE PROFILE



Select a profile from the dropdown box to automatically add it as a new participant. Click the X button at the end to delete the currently selected profile from the saved list.

NOTE: You do not need to click add new participant to create a participant from a profile. A new participant is created for you when the profile is selected.

CODES, FORMAT AND SAMPLES

ISRC	<input type="text"/>	ISWC	<input type="text"/>
ORIGINAL SOURCE FORMAT	<input type="text"/>	<input type="text"/>	<input type="text"/>
FINAL MIX FORMAT	<input type="text"/>	<input type="text"/>	<input type="text"/>
CONTAINS SAMPLES?	<input type="text"/>	<input type="button" value="SONG +"/>	

ISRC & ISWC. Enter these codes if they are known. This includes the International Standard Recording Code (ISRC) and the International Standard Work Code (ISWC). The ISRC identifies the recording while the ISWC identifies the song itself, from which many recordings or cover versions, could be made.

Original Source Format. This is the format of the original tracks.

Final Mix Format. This is the format of the final mix version of this recording.

Contains Samples? If the recording contains samples, designate it here.

CODES, FORMAT AND SAMPLES

<input type="button" value="LOAD .RIN"/>	<input type="button" value="EXPORT .RIN"/>
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Load and Export .RIN files using these options.

Make sure to always send your RIN files downstream for every project you work with. If the receiver is not familiar with Sound Credit , help them to get started.

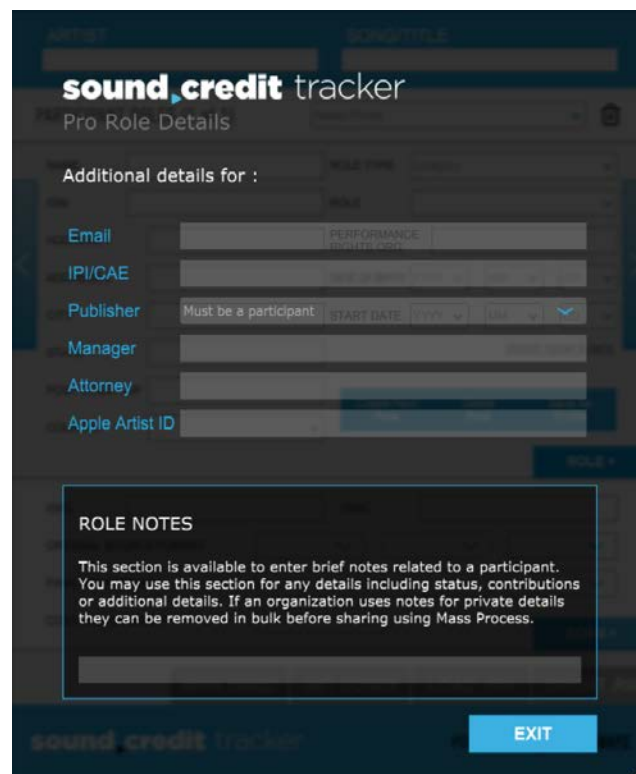
GET CODES



Click this option if you need help with any of the codes listed in Sound Credit , including the ISNI, ISRC, ISWC.

It will take you to a web page that contains useful information and links.

ROLE+



sound credit tracker
Pro Role Details

Additional details for :

Email

IPI/CAE

Publisher Must be a participant START DATE YEAR DAY

Manager

Attorney

Apple Artist ID

ROLE NOTES

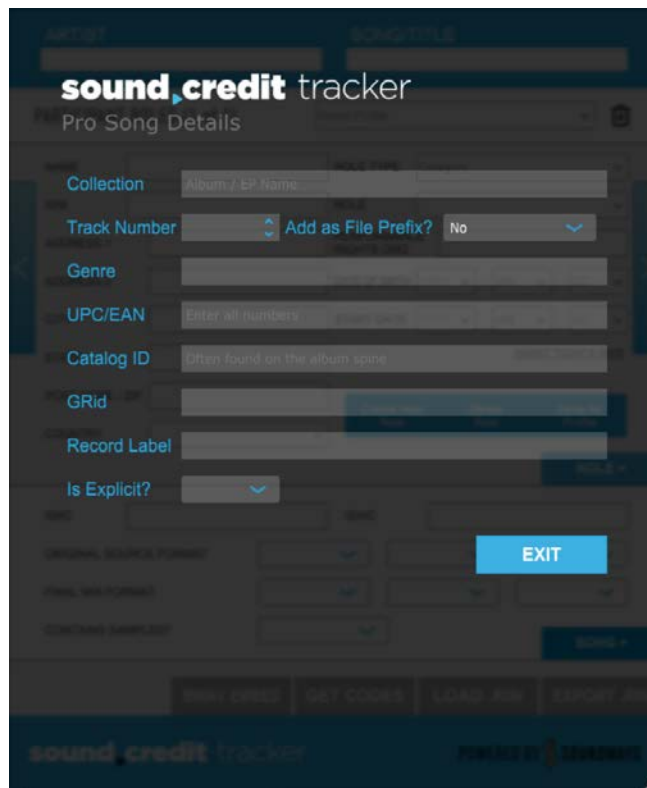
This section is available to enter brief notes related to a participant. You may use this section for any details including status, contributions or additional details. If an organization uses notes for private details they can be removed in bulk before sharing using Mass Process.

EXIT

Participant+. The participant + section can be accessed, allowing the fields shown above to be entered. These fields are saved into the participant profiles when created.

Participant Notes. With notes, users can add any other information that is important to them or their workflow.

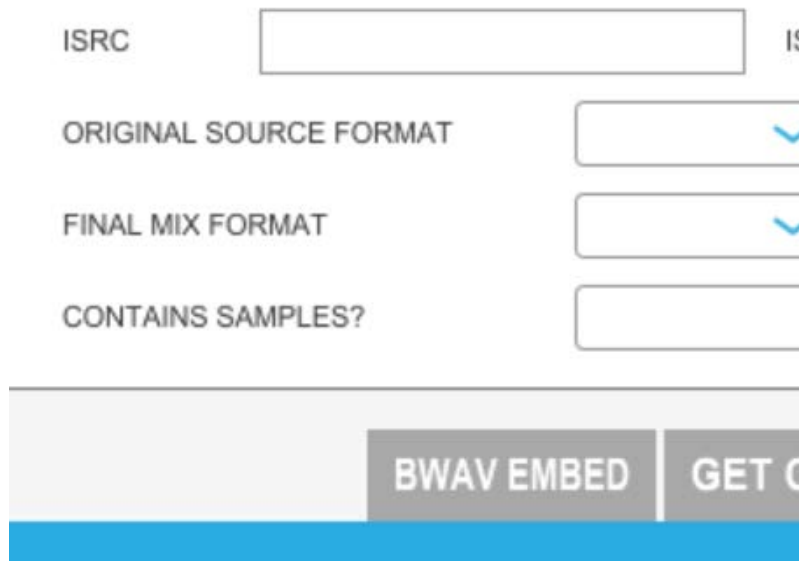
SONG+

A screenshot of the 'sound.credit tracker' application, specifically the 'Pro Song Details' screen. The interface is dark-themed. At the top, there are fields for 'ARTIST' and 'SONG TITLE'. Below these, the 'sound.credit tracker' logo is displayed. The main section is titled 'Pro Song Details' and contains several input fields: 'Collection' (with a placeholder 'Album / EP Name'), 'Track Number' (with a dropdown arrow), 'Add as File Prefix?' (a toggle switch set to 'No'), 'Genre', 'UPC/EAN' (with a placeholder 'Enter all numbers'), 'Catalog ID' (with a placeholder 'Often found on the album spine'), 'GRid', 'Record Label', and 'Is Explicit?' (a dropdown arrow). At the bottom right of the form is a blue 'EXIT' button. The footer of the application shows the 'sound.credit tracker' logo and 'POWERED BY' followed by a small logo.

Song+. In this section, you can enter details about the song include the album/EP name, it's place in the track sequence, genre, various codes, the record label name and whether the song contains explicit content.

File Prefix. RIN files are usually named as the song name. If the prefix option is selected, the track number will be added before the filename when exporting a RIN file. This adds effortless organization to your RIN files, and makes track sequencing easier.

Example with Prefix: 01 Songname.wav

BWAV EMBED

The screenshot shows a web form titled "BWAV EMBED". It contains four input fields: "ISRC" (a text box), "ORIGINAL SOURCE FORMAT" (a dropdown menu with a blue checkmark), "FINAL MIX FORMAT" (a dropdown menu with a blue checkmark), and "CONTAINS SAMPLES?" (a text box). Below these fields is a large blue button labeled "BWAV EMBED" and a smaller grey button labeled "GET C".

With Sound Credit Pro, you can embed artist name, song name and ISRC code into a BWAV.

ISRC Code Link. The most important part of the BWAV Embedding the embedding of the ISRC code, which creates a link between the RIN information and the recording file.

Automatic Conversion to BWAV. WAV files are automatically converted to BWAV when using the BWAV Embed option.

BWAV Check. Use the BWAV Embed option to check a file for the metadata it contains.

TECHNICAL NOTE: Sound Credit Tracker embeds the ISRC code according to the European Broadcasting Union (EBU) Standard outlined in EBU TECH 3352.